

UNITED STATES DISTRICT COURT
Federal Probation System

QUESTIONS FOR ORGANIZATIONAL DEFENDANTS

1. COURT DATA	
Organization's Court Name:	
Organization's Other Names: (Including former names, doing business as, subsidiaries, parent company, etc.)	
Docket No.:	
Sentence Date:	
District:	
Judge/Magistrate:	USPO:
Assistant U.S. Attorney: (Including name, address, and telephone)	Defense Counsel: (Including name, address, and telephone)
Organization's Representative: (Including name, address, and telephone)	
2. CHARGES AND CONVICTIONS	
Date Information/Indictment Filed:	
Date(s) Superseding Information/Indictment Filed:	
Date of Conviction:	
Convicted by: (Guilty plea, trial or bench jury, etc.)	

3. ORGANIZATION'S IDENTIFICATION

Date of Incorporation/Establishment:	Place of Incorporation:
Federal Employer ID #:	Other ID #:
Organization's Headquarter's Address: (Including telephone and directions)	How Long?
Organization's Address and Other Business Locations: (If different from above)	
Physical Description of Organization: (Including building and office description, square footage of space, property owned or leased, inventory and value of general equipment, etc.)	

7. COUNTS OF CONVICTION

Count Nos.	Statutes Violated	Date of Offense	Statutory Penalties (Including mandatory minimums, etc.)	Guidelines Apply?

8. CODEFENDANTS

Codefendants:
(Including defendant number, status, etc.)

9. RELATED CASES

Related Cases:
(Including docket number, status, etc.)

13. ORGANIZATION'S HISTORY

Nature of Organization's Business:

Organization Officers:

(Include name, business address, telephone, shares held, involvement in instant offense, etc.)

(If involved in the offense, also identify any other companies or organizations officers may have financial interest.

Do these companies have some relationship with the defendant organization?)

Organizational Structure:

(Include number of departments, subsidiaries, etc.)

(Does the organization file its own tax return? If not, who?)

Total Number of Employees:

(Describe numbers of employees based on the organization structure (i.e., number of employees in organization, including number of employees in subsidiary or sub-division, if applicable)

Identify Employees involved:

(Include name, business address, telephone, position, title, and role in offense)

History:

(Provide brief history of organization, describe growth/expansion, product lines, and services)

13. ORGANIZATION'S HISTORY (Continued)

Community Reputation/Impact of the Prosecution:

Licensing and Registration Requirements to do business:
(Including SEC licensing, liquor licensing, or other requirements)

Compliance Plan?
(Describe written and unwritten plans and other efforts to correct violation and/or prevent reoccurrence, date plan implemented, etc.)

NOTES: