

TREATMENT SERVICES BIDDERS' CONFERENCE QUESTIONS & ANSWERS – 08/05/21

Q1 - Could you repeat the website address to where the Request For Proposals are located?

A1 - <https://www.cacp.uscourts.gov/treatment-services-vendor-information>

Q2 - Are Therapeutic Community and Co-occurring residential being used interchangeably?

A2 – No. Therapeutic Community is a residential substance abuse treatment and Co-Occurring residential is dual diagnose substance abuse and mental health.

Q3 - What page in the RFP can we find the "not to exceed" rates?

A3 – There are not any “Not To Exceed rates” listed in the RFP. The not to exceed rates are set by the offeror.

Q4 - Can you confirm the FY this proposal is applicable too? 21/22?

A4 – This proposal is effective 10/01/21 – 09/30/22 for fiscal year 2022 with options for 2023 and 2024. The federal government fiscal year begins October 1st and ends September 30th of each year.

Q5 - If more than one operational site is listed in the catchment area, then all sites must provide both substance abuse testing and mental health services at all offices in that catchment area? For example: one operational site provides substance abuse testing/mental health services and an additional operational site is listed within that catchment area that only provides counseling services. Is it allowable for both of these operational sites to be listed in that catchment area?

A5 – Yes. If a vendor proposes more than one site in the catchment area, all required services must be offered at each site.

Q6 - How many residential treatment beds does USPO need?

A6 – The amount varies based on caseloads and what is ordered by the Courts. Estimated quantities are not determined for this service.

Q7 – Can we include all services on one proposal?

A7 – Please submit your offer only for the services required on the specific Solicitation Number/RFP you will submit for.

Q8 - Must we include all monitoring reports for the past 18-month period in their entirety if they are from your office in each proposal or can we just include the final page with outcomes to cut down on paper submission?

A8 – We will require the complete monitoring reports in their entirety from our office for each proposal.

Q9 - Would we submit separately for residential and detox?

A9 – Yes. Proposals for residential and detox would be submitted separately based on the Solicitation number for each RFP.

Q10 – How many copies of the RFP do you require with original signatures?

A10 – We require 3 original hardcopies with “wet” original signatures. See Section A of RFP and cover letter for instructions.

Q11 – Please clarify and describe the binding or packaging that should be used for originals and copies of each proposal. For example, while notebooks are not acceptable, could comb binding be used?

A11 – Please submit the proposals unbound, binder clips or rubber bands work best. If several proposals are being submitted at one time, they can be placed in separate envelopes, and then shipped in one box.

Q12 – Is a full lease required to demonstrate our office site or is the business license and fire inspection for that location sufficient?

A12 – No. A copy of the full lease is not required.

Q13 – Are full resumes, licenses and certifications required for:

- a. Clinical staff and clinical supervision staff?
- b. Administrative staff?

A13 – No. Resumes, certifications and licenses are not required for clinical staff/clinical supervision staff and administrative staff.

Q14 - Is there any additional form or narrative required to demonstrate how our agency will meet “local services” or “local needs” or is signing the certification of compliance and other contract requirements sufficient?

A14 – No. By signing the certification of compliance, you are certifying that you understand the requirements and will adhere to them.

Q15 - Are the RFQs that are listed on the vendor portal the same ones that were mailed?

A15 - The RFPs posted on the Vendor Information site are the same that were mailed out, so you can use either the hard copies that you received or printed copies of the digital files.

Q16 – Even after the bidder’s conference, I am confused about the needed services. The webinar listed these services: SUD & MH Outpatient, SUD Outpatient, MH Outpatient, SUD Residential, Co-Occurring Residential (both Male and Female), Medical Detox, and Sex Offender Treatment. However, on page 7 of the Solicitation (BPA Solicitation Number 0973-22-20), only long-term residential services are listed. Am I looking at the right Solicitation? BPA Solicitation Number 0973-22-20.pdf?

A16 – Yes. Solicitation No. 0973-22-20 is only soliciting for Long-Term Residential for Co-Occurring Disorders services in the catchment areas of Los Angeles, Orange, Riverside, San Bernardino, San Luis Obispo, Santa Barbara, and Ventura Counties. All other services required are listed on the other various RFP’s.

Q17 - The RFPs instruct “include copies of compliance with all federal, state and local fire, safety and health codes.” Please identify the health codes that offerors are expected to comply with. If specific documentation is expected, please identify the documents.

A17 – The health codes would be determined by the inspecting agency’s rules, regulations, and standards. The document required would be a copy of the certification provided by the inspecting agency.

Q18 - Each RFP was sent via US Postal Service (USPS) to offerors. Each RFP is dated July 15, 2021. USPS delivered the RFPs approximately four days later, on July 19, 2021. In addition to developing the proposal, a large volume of printing is required to satisfy the requirement for hard copy proposal delivery. We respectfully request that the due is extended by four days to August 20, 2021.

Q19 – All proposals must be received no later than 12:00pm on Monday, 08/16/21, at the United States District Court, 255 E. Temple Street, Suite 1100, Los Angeles, CA 90012.