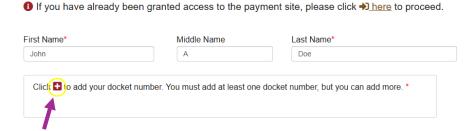
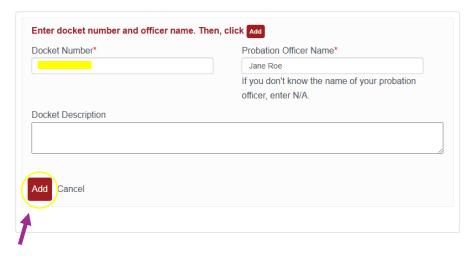
This guide provides a step-by-step walkthrough for requesting access to the online payment system, activating your account and making secure payments. Once approved by the U.S. Probation and Pretrial Services office, you can use this portal to pay special assessments, restitution, and fines via the Pay.gov payment system.

I. Requesting Access to the Payment System

- 1. Go to https://apps.cacd.uscourts.gov/criminaldebt
- 2. Fill out all required fields, including the docket number.
 - To add your docket number, click the + icon to open the docket entry field.



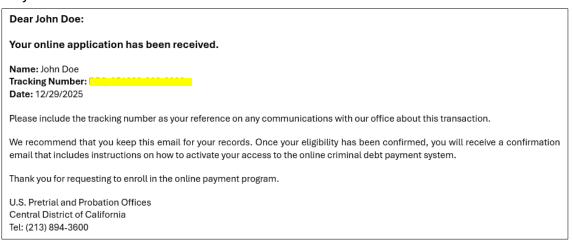
• Enter your docker number and your assigned probation officer's name. Then, Click **Add**.



3. Once all information is entered, click **Submit** to complete your registration request.



4. You will receive an initial email confirming that your request was received. Keep this for your records.



II. Activating your Access to the Payment System

Once the U.S. Probation and Pretrial Services office confirms your eligibility, you will receive a second email containing instructions on how to activate your account.

Click the link provided in the approved email. First-time users will be prompted to
create a password to establish their secure account. If you are an existing user, who
has previously set up credentials, the link will instead direct you straight to the login
page.

Your request to make an online payment for the docket number, """ has been approved.

To access the site, please reset your password by clicking the <u>link</u> provided. The link will expire on 12/29/2025 03:13:42 PM.

U.S. Pretrial and Probation Offices
Central District of California
Tel: (213) 894-3600

2. You will be redirected to a page where you can set up your password. Note that your email address serves as your user ID. Enter your new password and click **Change**.



3. Click **Continue** to go to the registration page.



4. Use the link on the registration page to access the login page shown below, or use the direct link here: https://apps.cacd.uscourts.gov/criminaldebt/Home/Login

Accessing the system requires a one-time registration to create a secure account. During this process, you will need to docket number and the name of your assigned probation officer. Once your registration is reviewed and approved, you initiate payments at your convenience, ensuring full compliance with your court-ordered financial obligations.

● If you have already been granted access to the payment site, please click → here to proceed.

First Name*

Middle Name

Last Name*

5. Enter your email address and the password you created in Step 2 and click **Submit**.



6. Check your email for a secondary access token. Enter this code on the portal screen and click **Submit** to access the payment system.



Once you are authenticated, you will be directed to your payment portal.

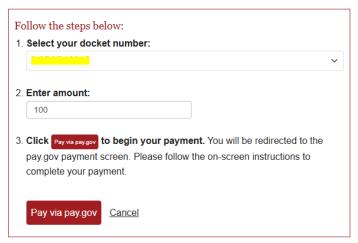


III. Submitting Payments via Pay.gov

1. From your secure dashboard, click Make new payment.

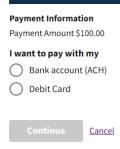


2. Select the correct docker number, enter the payment amount, and click **Pay via** pay.gov.



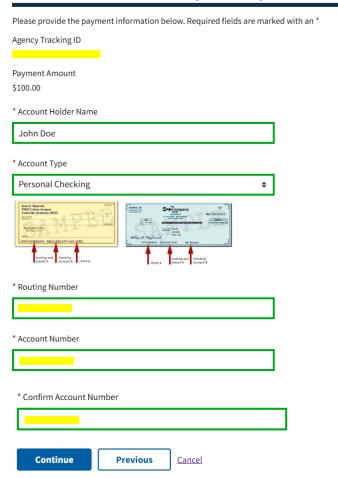
3. You will be redirected to the secure Pay.gov site. Select either **Bank Account (ACH)** or **Debit Card** and click **Continue**.

Online Criminal Debt Payment System



4. Enter all required information, including account details. Once completed, click **Continue**.

Online Criminal Debt Payment System



5. Review your information, check the box to agree to the authorization and disclosure statement, and click **Continue**.

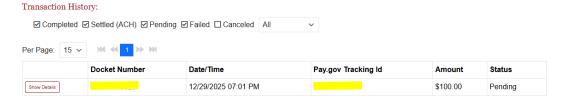
Online Criminal Debt Payment System Please review the payment information. Required fields are marked with an Agency Tracking ID Payment Amount \$100.00 Payment Method ACH Debit Account Holder Name John Doe Personal Checking Routing Number Account Number more than \$50 if someone uses your credentials without your permission to authorize a debit transaction. If you do NOT tell us within two business days after you learn of the loss or theft of your authentication credentials, and we can prove we could have stopped someone from using your authentication credentials without your permission if you had told us, you could lose as much as \$500. Also, if your financial institution account statement shows transfers that you did not make, tell us at once. If you do not tell us within 60 days after your financial institution statement was mailed to you, you may not get back any money you lost after the 60 days if we can prove that we could have stopped someone from taking the money if you had told us in time. If a good reason (such as a long trip or a hospital staty) kept you from telling us, we will ketend the time periods. We will not send you a periodic statement listing transactions that you make. The transactions will appear on the account statement issued by your financial institution. PRINT OUT AND SAVE A COPY OF YOUR PAYMENT CONFIRMATION THAT IS DISPLAYED WHEN YOU APPROVE A PAYMENT AND CHECK IT AGAINST THE ACCOUNT STATEMENT YOU RECEIVE FROM YOUR FINANCIAL INSTITUTION. If you have authorized us in advance to make regular payments out of your account, you can stop any of these payments if you contact us sufficiently in advance. In some instances, you can cancel payments yourself online. We may not be able to stop the payment if you do not contact us at least ▼I agree to the Pay.gov authorization and disclosure statement Previous Cancel

6. Once the transaction is processed, you will be redirected back to the portal screen. Click Go back to the main page.

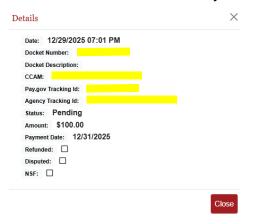
Your criminal debt payment has been successfully submitted through the Pay.gov website.



7. Your new payment will appear in your transaction history on the main dashboard.



8. Click **Show Details** next to any transaction to see full receipts



The system displays a detailed payment history for each case. You need to use this history, along with your original judgement order, to track your remaining outstanding balance.